



Using Xbox or PlayStation to access Microsoft TEAMS

Xbox

1. Plug a keyboard in to the Xbox USB slot.
2. Go in to my games and apps.
3. Find Microsoft Edge and select.
4. Type in Office 365 or Teams to access the login page as you would in any other internet browser.
5. Open to TEAMS tab on the left-hand side.
6. Navigate to the correct Week and select the assignments you would like to complete.
7. To move around, use the Xbox controller or connect a mouse and use as you would on a normal PC or laptop.

PlayStation

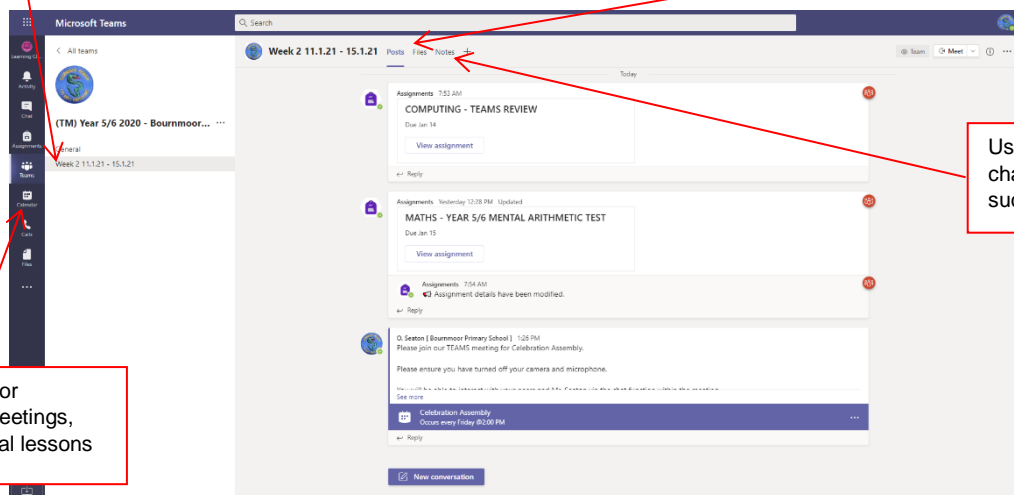
1. Locate the PlayStation internet browser icon (it is the www with dots around it)
2. Press the PS4 logo on the controller
3. Go to the library and find options for games and applications
4. Go in to applications and you will find the internet browser
5. Type in Office 365 or Teams to access the login page as you would in any other internet browser.
6. Find the TEAMS logo on the left hand side and click.
7. Navigate to the correct Week and select the assignments you would like to complete.
8. To move around, use the PlayStation controller or connect a mouse and use as you would on a normal PC or laptop.

Access your specific section for each week

Find files such as spelling lists and useful resources for that week

Check the calendar for notifications about meetings, assemblies and virtual lessons

Use the notes section to chat and discuss tasks such as your reading book



Video link to show how TEAMS can be accessed on Xbox and PlayStation 4/5

<https://www.youtube.com/watch?v=mfrSCeedsmE>