



Bournmoor Primary School

Admissions Policy

Admissions Criteria:

At Bournmoor Primary School we follow the School Admissions Code set out by the Department for Education which gives statutory guidance. Durham LA sets the admission policy for the school. Preference Forms for school can be completed on line at www.durham.gov.uk, requested from Admissions and Transport Entitlement Team, Children and Young People's Services, County Hall, Durham, DH1 5UJ (telephone 03000 26000) or from school itself.

Parents are very welcome to make an appointment to meet the headteacher and view the school at any time of the year.

The school has an admission limit of 25 children in years R, 1, 2, 3, 4, 5 and 6. This is known as the 'pupil admission number' or PAN. If more children want a place than there are places available, the LA will offer places according to the following criteria, strictly in order of priority:

i. Children in Public Care

ii. Medical Reasons

Pupils with very exceptional medical factors directly related to school placement.

iii. Sibling Links

Pupils who have a brother or sister already attending the preferred school and who is expected to be on roll at the school at the time of admission.

iv. Distance

Pupils who live nearest the preferred school measured by the shortest walking route. This will be based on the parents' address.

Measuring of Routes/Distance

The LA uses a Geographic Information System (GIS) to measure the shortest walking route. The shortest walking routes are measured from the nearest entrance to a house (e.g. front gate) or flats (e.g. front door of the main building) to the nearest school entrance.

Appeals

If parents are dissatisfied with a decision not to admit their child to the school they have the right of appeal to an independent Appeals Committee established in accordance with the provision of the Education Act 1980. They should contact:

Admissions and Transport Entitlement Team, Children and Young People's Services, County Hall, Durham, DH1 5UJ. Tel 0300 265896

Date for Review	November 2025
<i>Mrs L A Snowden</i>	Headteacher
<i>Mrs T Bell</i>	Chair of Governors